

Location:
Alabama Center for Commerce Building
401 Adams Avenue, Suite 280
Montgomery, AL 36104-3833



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Rachel Laurie Riddle
Chief Examiner

June 4, 2025

The Department of Examiners of Public Accounts is soliciting a proposal for audits of its financial statements for the fiscal years ending September 30, 2025, and September 30, 2026. The proposal for the aforementioned audits must be received by 4:00 p.m. on July 18, 2025, at 401 Adams Avenue, Suite 280, Montgomery, Alabama 36104.

The Department of Examiners of Public Accounts is a state agency and is the legislative audit agency for the State of Alabama. The books, financial records, and financial statements are maintained and are located at 401 Adams Avenue, Suite 280, Montgomery, Alabama. The books, financial records, and financial statements to be audited will be made available to the Contractor by the Administrative Division at the Contractor's request for the Contractor's use at 401 Adams Avenue, Suite 280, Montgomery, Alabama during normal business hours of 7:45 a.m. – 4:45 p.m.

Eligibility for Proposal

This proposal will be considered only from a firm that meets the following criteria:

1. The firm must be a member of the American Institute of Certified Public Accountants and the Alabama Society of Certified Public Accountants.
2. The firm must have demonstrated experience in providing financial audits and similar services to agencies funded by the state and federal government.

Proposal Specifications

Proposals must include the following information:

1. A description of the firm, its primary fields of expertise, its experience with audits generally and its experience in providing audit services to agencies funded by federal and state government.
2. A description of the persons in the firm and their qualifications who are expected to work on the engagement.
3. Evidence of experience auditing similar entities.

4. A statement of the cost of providing services itemized below.
5. A copy of most recent Peer Review Report and any accompanying correspondence.

Services Requested

The annual audit for fiscal year 2025 must be completed by January 16, 2026. The annual audit for fiscal year 2026 must be completed by January 15, 2027. These audits must be conducted in full compliance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

For further information about the services requested, the nature of the organization and accounting system or other requirements, please contact Samuel E. Cowart, Administrative Division Director, (334) 242-9200 or (334) 777-0498, or by email at sam.cowart@alexaminers.gov.